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FBIS-0271/87

23 December 1987

MEMORANDUM FOR: Chief, Operations Group
Chief, Production Group
Chief, Analysis Group
Bureau Chiefs

FROM:

 Deputy Chief, Liaison and Requirements Branch

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SUBJECT:

New Format for Issuing CRES Requirements

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1. Collection Requirements and Evaluation Staff of the Directorate of Intelligence (DI/CRES) is automating its system to distribute DI analysts' requirements to Intelligence Community collectors such as FBIS. These requirements supplement the HUMINT Collection Plans, are generally short term, and reflect latest Intelligence Community needs. It is LRB's goal to have CRES issue these requirements to FBIS in an unclassified or FOUO format whenever feasible so nonstaff field employees and contractors can use them as selection guides. Although the automated CRES system is not yet operational, LRB has devised a new format to piggyback on the CRES system which will simplify issuing and rescinding these requirements both in headquarters and in the field.

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2. For document control purposes, each requirement will retain CRES' format and requirement number. FBIS will no longer reissue these under "Collection Guidance" Memorandum with a "Collection Guidance Number" as we have done in the past. It currently takes CRES up to 3 months beyond the expiration date to issue extensions and rescissions. If Bureaus see any requirement that has not been revalidated within 6 months of the expiration date, please advise LRB using the CRES number and subject. Headquarters officers can contact their CRES counterparts directly on these requirements but are asked to advise LRB if there are any changes which would be of interest to field bureaus.

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3. Under the new format, we are forwarding to some Bureaus several "Official Use Only" CRES requirements. Attached to two of these are separate Confidential background explanations which can be detached and destroyed once they have been read by field staff employees. Until CRES automation is complete, LRB will be responsible for extracting the confidential material so nonstaff field editors and monitors can have the FOUO version for handy reference.

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4. In the future, CRES requirements will be issued without covering memorandum. This will be a more efficient system for selection guidance which should keep all FBIS officers informed about fluctuating collection needs. Your suggestions and feedback are needed to make adjustments so this system works for you. 

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FOR THE DIRECTOR, FBIS



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Attachments

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Distribution:

- Orig - Addressees as stated (w/att)
- 1 - LRB requirements File (w/att)
- 1 - D/FBIS Chrono (wo/att)
- 1 - LRB Chrono (wo/att)
- 1 - C/Ops (w/att)
- 1 - C/AG (w/att)
- 1 - C/Prod (w/att)
- 1 - C/DKW (w/att)
- 1 - C/UD (w/att)
- 1 - C/Wire (w/att)
- 1 - C/NEAD (w/att)
- 1 - C/ELAAD (w/att)
- 1 - C/JPRS (w/att)
- 1 - PMU/LD (w/att)
- 1 - STC/SSARB (w/att)
- 1 - FBIS Registry (wo/att)

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